

FORM T-1: TRAINING COURSE SUMMARY SHEET

V1

NORPLAN 

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Course title:		<i>Course no</i>	
ArcGIS Software Introduction, (first draft)		4.1	
		<i>Date prepared:</i> 13/3/2013	
Training purpose	To familiarize GIS users with setting up GIS software and using GIS in general.		
Target group	Education level: (degree/ techn, etc): Participants should have familiarity in using computers and operating systems in advanced level. Geographical, geological and hydrogeology knowledge is a plus.	National / Provincial related fellows	
Course details:	.Course language(s)	English and National languages	
	Duration(days): 3	No. participants/ course: 10	Theoretical /practical/training? Theoretical and practical
	Planned course location(s): Kabul	Responsible presenter: ArcGIS Software Supplier	Handouts to be prepared by: Presenter
Summary syllabus	Day 1: Introduction: - GIS Concepts (the purpose of using GIS) - Components of ArcGIS including shapefiles, hierarchy, project and so on - ArcCatalog - ArcMap Day 2: Symbolology & Labeling: - Labeling and assigning symbols - Adding values to features - Performing analysis in the map display - Queries, layouts and layout formats Day 3: Exercises: - Creating GIS files (projects) - Usefulness of Excel spreadsheets in GIS field - Digitizing and editing features - Query, analysis and projection		
Training equipment required	Personal computers one for each participant with the required software. For training, student or trial licenses will be used.		
Training material	Can existing material be used? If so what/ from where? Yes; from online resources can be downloaded, combined and translated into National languages. If no: what material needs to be developed? And By who?		
Field/ practical training.	Preparations needed, responsible officer(s)		
Prepared by	Prepared by: Zarinkhail, GIS-MIS Adviser Comments by: Tor Gunnar and Abdul Munir, International and National GIS Experts		

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